



16.5.22

Dear Parents/Carers,

On Wednesday 25th May we will be visiting Unigate Woods to explore the woods and search for minibeasts in their natural habitat.

For the **Full time and Monday to Wednesday children**, we will be leaving the school promptly at **9:30am** and be back at school by **10:30am**. We will be walking across to the woods.

For the **Full time and Wednesday to Friday children**, we will be leaving the school promptly at **12:45pm** and be back at school by **1:45pm**. We will be walking across to the woods.

All children must wear full school uniform for the visit. Lunch will be provided for the full time children as usual when we return to school.

If you are interested in accompanying the class on this visit, please visit the school office by Friday 20th May with your photo ID, containing your full name and DOB and provide any other names you have been known by, so that we can carry out a DBS check. We will contact you by Tuesday 24th May to let you know whether we need your support on this occasion.

Due to the very young age of the children in Nursery we require a ratio of 1 adult to every 2 children. This means that we will need a minimum of **14 parent volunteers for each visit that day**. You do not need to attend both trips but you are welcome to volunteer for both sessions, if your child is full time and you would like to. If we do not have the required number of volunteers, we will have to cancel the trip.

Please remember, as per our educational visits procedures, this letter does not have a permission slip for you to return to your child's class teacher. All children are expected to attend all educational visits unless you do not wish for your child to attend. If this is the case, please inform your child's class teacher in writing.

Thank you

Charlotte Hamilton

A handwritten signature in black ink, appearing to read 'R. Hamilton'.