



7th March 2022

Dear Parents/Carers

We are excited to tell you that the Reception children will be visiting the farm on **Wednesday 23rd March**.

They will be going to **Collings Hanger Farm** in **Prestwood** where they will be shown around by Virginia, the farm owner. There will be no other schools on the farm site on this day so the Reception children will have lots of space to explore.

We have hired a coach that will take us directly to the farm, leaving the school promptly at **9am** and returning by **3.45pm**. In order for us to leave on time, please could the children arrive to school at 8.45am on this day.

We are asking for a contribution of **£14.00** to cover the cost of the coach. This contribution can be paid via our online payment system called Pay360. If you need a barcode please request this from the school office. This amount is already subsidised by the school and we really need everyone to contribute, so that the visit is viable. If it's helpful, you can make 2 separate payments of £7 each.

All children must wear full school uniform for the trip. If your child receives free school meals, a packed lunch will be provided. If your child does not receive a Free School Meal then please ensure they have a healthy packed lunch, a bottle of water, and a rucksack-style bag with them for the trip. Please also remember that sweets, fizzy drinks and glass containers are not suitable for school trips.

If you are interested in accompanying the class on this trip, please visit the school office by Monday, 14th March with your photo ID, containing your full name and DOB and provide any other names you have been known by, so that we can carry out a children's barred list check as part of our safeguarding procedures. We will contact you by Friday, 18th March to let you know whether we need your support on this occasion (there will be limited spaces because of capacity on the coach). The barred list check will not be carried out until you have received confirmation that you will attend.

Please remember, as per our educational visits procedures, this letter does not have a permission slip for you to return to your child's class teacher. All children are expected to attend all educational visits unless you do not wish for your child to attend. If this is the case, please inform your child's class teacher in writing.

Thank you

A handwritten signature in black ink that reads "Nicola Gentleman".

Nicola Gentleman